

# AAAAAAAAAA

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## **Objective:**

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My work experiences in the field of Project Management, Telecommunication, and Construction Engineering has broadened my vision. The diversification of experience has given me a strategic career move which I would like to persist and carry onwards.

## **Summary**

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- ✓ 11 years of working experience in the field of Telecommunication, Rollout, Civil Works, Optical fiber, Site design and Project Management. Experienced in a wide variety of business applications; GSM, 2G/3G network, optical fiber and CDMA.
- ✓ Excellent communication, presentation and interpersonal relationship skills. Can communicate, analyze and troubleshoot problems in an efficient manner.
- ✓ Have the ability to work in a team or lead a team in a way to get maximum results.
- ✓ Have experience of managing projects with senior associates as well as independently.
- ✓ Energetic, reliable, competitive and highly professional; with a strong work ethic and commitment to success.
- ✓ Experience in implementation activities for all network elements in a GSM Network.
- ✓ Directly responsible and coordinative of the complete sequence of construction and implementation.
- ✓ Ability to work in challenging environment and to work under stress.
- ✓ High level of integrity, strong negotiation and analytical skills.
- ✓ Supervision of time for completion and building costs, documentations, acceptance of the work and rectification.
- ✓ Controlling of construction quality on national and international specifications and standards.
- ✓ Management of Subcontractors.
- ✓ Project Management – Turn Key GSM / 2G & 3G. Fiber Optical Network – Civil Works.
- ✓ Site Acquisition Management incl. negotiation with authorities, Municipality etc.
- ✓ Quality plans which align with customer contractual requirements.
- ✓ Monitor and validate Quality Gates with project management.
- ✓ Plan and organize risk management workshops for customer projects.
- ✓ Responsibility for project level KPI reporting.
- ✓ Project setup (goals, strategy, constraints, responsibility matrix, stakeholder, scope plan, quality plan, procurement plan, resource plan, risk plan, quality plan, cost management).
- ✓ Customer satisfaction and able to find solutions on time. Strong control to achieve the targets given by customer along with Cost control management.

## **Education:**

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- ✓ 19XX -,20XX **B.E. (Civil Engineering)**,  
NED University of Engineering and Technology, Karachi, Pakistan
- ✓ 20XX-, Completed 36 Credit hours of **Project Management Professional**.  
Project Management Institute

## **Professional Work Experience:**

- ✓ April, 2011–Till date Company A Pakistan  
**Designation: AAAAAAAAAAAAAA Manager**  
**Project Description: Mobilink 2G GSM Rollout**  
Company A is working for Client M 2G GSM Project.  
**Responsibilities:**
  - Increase customer satisfaction and confidence.
  - Communicate to the customer the organization of the project, the planning and the advance of the activities.
  - Understanding of customer issues and involves them in budget, planning and resources management.
  - Reach customer satisfaction according to contract & commitments.
  - Manage Client's project team to deliver project according to plan, specification and with high quality standard.
  - Act as Client's central contact point on site for project matter.
  - Attend weekly progress meeting with client.
  - Coordinating design issues for the projects.
  - Review of design submissions and liaising with the appointed design consultants and local authorities.
  - Involve in all stages of the projects from conceptualization, schematic design, detail design, documentation to construction.
  - Undertake preliminary feasibility studies for various stage of the project. Include managing a team of technical supervisors on site to ensure that all works comply fully with regulatory and client's requirements.
  - Work closely with client's regulatory authorities and contractors to provide planning, design and supervision leadership not only to solve site problems, but also to ensure timely completion of the projects.
  
- ✓ March,2010– March 2011 Company B  
**Designation: Construction Manager**  
**Project: DU 2G/3G Turn-key Rollout Project**  
**Responsibilities:**
  - Communicates and gets approval from Customer for site standard design & details and materials.
  - Finalize contract with subcontractor according to FIDIC regulations.
  - Manage and direct consultants, as required, to meet the design and construction requirements
  - Responsibility for successful execution of a civil works.
  - Reports on decisions affecting programme, budget and quality.
  - Financial management of construction activities.
  - Closely monitor consultant and contractor activities.
  - Attend all progress meetings, and make decisions within authority.
  - Understand completely all design documentation, drawings, specifications, contract terms and conditions, and any special requirements, including project milestones.
  - Monitor and report on the progress of the works, as well as the performance of the supervising consultant and key contracting staff.
  - Preparation & submission of monthly cost forecasts.
  - Perform Partial acceptance & Final acceptances with Client.

- ✓ July, 2009–March 2010                      Company B  
**Designation: National Construction Manager**  
**Project: Etisalat/PTCL GSM/CDMA Projects**  
**Project Description:**  
 Company B has successfully completed USF Dadu, USF Pishin, PTCL AJK Project, USF Larkana Project, and CDMA phase III projects.  
**Responsibilities:**
  - Control all aspects of site build of indoor and outdoor GSM and CDMA infrastructure.
  - Provide effective value engineering to different aspects of site build in order to reduce cost.
  - Establish strong relation with key stakeholders internally and externally to ensure smooth site build implementation.
  - Maintain and control cost, schedule and quality of project activities to run on budget, time and meet customer expectation.
  - Define and implement guidelines, processes, and procedures for best work practice in line with Etisalat/PTCL philosophy and standards.
  - Participate in/chair regular meetings both internally and externally. Prepare various internal and external weekly/monthly status reports and achievements.
  
- ✓ January, 2009–June, 2009                      Company B  
**Designation: Regional Construction Manager**  
**Project: Warid GSM 2G Turn-Key Rollout Project**  
**Project Description:**  
 Huawei Technologies has successfully completed phase 6.1 & 6.2 for Warid GSM Pakistan.  
**Responsibilities:**
  - Manage the Civil Works activities in accordance to Huawei procedures with respect to contract / customer's directives.
  - Ensure that the sub-contractors installation staff works according to installation process / instructions given by Huawei.
  - Organize and coordinate the installation, verification and acceptance of Civil Works with the Customer.
  - Act and report on bad performance by the sub-contractors e.g. long response time, not complying with time frames and committed delivery, quality issues.
  - Together with sub-contractors plan, allocate staff and supervise Civil Work.
  - Work closely with Project Manager in the project and attends meetings to solve installation and engineering related issues.
  
- ✓ January, 2008 – December, 2008                      Company C  
 ✓ **Designation: Manager Civil Works**  
**Project: 2G/3G GSM Turn-Key Rollout-Saudi Arabia**  
**Project Description:**  
 Nokia Siemens Network has successful launch of the new MTC GSM network in Saudi Arabia. I have worked on the execution of Phase-I Central Region on 2G/3G project.  
**Responsibilities:**
  - Manage and coordinate all Civil Works activities with subcontractor.
  - Prepare and issue site scope of civil work.
  - Monitor CW progress blocking issues, find and implement corrective action.
  - Identify Project Risk factors and remedial actions.
  - Strong Coordination with other departments.
  - Follow-up Clearance of Outstanding Items.
  - Manage & perform Partial Acceptance Test with customer.
  - Work closely with PM to coordinate schedule and handover Competence.

- Site Acquisition, project plan, project documentation, progress monitoring & tracking, project budgeting & subcontractor management.
- Lead and check on status of work progress in accordance with scope of work, drawings and specifications.
- To work cohesively with contractors, consultants, clients and suppliers.
- I am Responsible for the co-ordination with the Customer in order to ensure the quality work and progress.
- To perform Engineering co-ordinations and in administrative duties.
- To prepare equipment and materials requisition for project work and to ensure that the work are in accordance with specification and schedule on timely and of quality delivery.
- To monitor, update and ensure completion of project on timely, cost effective and quality delivery.
- To ensure safe working conditions at sites. Daily and weekly coordination and meeting with different agencies like Customers, consultants and subcontract etc.

✓ January, 2006 – December, 2007 Company D

**Designation: Senior Civil and Power Engineer**

**Responsibilities:**

- I have worked on the execution of Phase-II, Phase-III, Phase-IV and Phase-V in southern Region and successfully executed more than 500 GSM sites.
- Visit all nominated construction sites in designated area as Pakistan's civil inspection representative to witness, confirm, verify and, where necessary, provide solutions for corrective action on the vendor works.
- Verify as Built quantities during partial acceptance test (PAT) activity.
- Know the daily construction status of all delegated sites & periodic site visits to verify acceptability of construction standards.
- Revisit sites for the clearance of punch list for the Final Acceptance of the network systems and send recommendation of Final Acceptance.
- Escalate and or clarify technical problems that might occur during implementation.
- Planning of inspections, perform inspections, monitoring of material tests, identifying and commenting upon poor work quality or construction practices, review milestones and site schedule, measurement and verification of final As Built quantities and regular reporting of status for all sites .
- Record information for each site visit, which present record of progress & quality of construction works.

**My Individual Projects at XXX are as under:**

- ✓ Optical Fiber Network Project.
- ✓ Tower Audits.
- ✓ Quality Audit for XXX sites.
- ✓ Partial/Final Acceptance for XXX MGW Sites.
- ✓ TSS and Construction of Repeater and e-micro sites.
- ✓ Tower Audit for XXX MSC, HUB, BSC and BTS sites.

✓ April, 2004 – December, 2005 Company E

**Designation: Senior Civil and Electrical Engineer**

**Project: XXX 2G GSM Project**

**Project Description:**

Norconsult Telematics has a civil design and construction supervision role for the successful launch of the new XXX GSM network. I have worked on the execution of Phase-I and Phase-II XXX/Siemens Southern Region GSM project.

**Responsibilities:**

- Technical Site Survey and its examination with the review of site design.
- Detailed engineering and supervision of the construction of the XXX BTS sites.
- Construction work management, scheduling, monitoring and documenta

✓ January, 2003 – March, 2004

Company F

**Designation: Manager GSM**

**Engineers**

**Projects**

**Projects: XXX GSM Pakistan, Mobilink GSM Pakistan, Ufone GSM**

**Pakistan, Warid GSM Pakistan.**

**Responsibilities:**

- Evaluation and preparation of feasibility reports of the existing structures for Ufone Telecom, Mobilink, Warid Telecom and XXX GSM Towers.
- Technical survey and analysis of FOTCO JETTY (Fauji Oil Terminal & Distribution Company Ltd. Port Qassim Karachi.) Structure and Installation.

✓ July,2001 – December,2002 Company G

**Designation: Assistant Construction Manager**

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**Project Description:**

White oil pipeline project (WOPP) has executed under the umbrella of Ministry of Petroleum and Natural Resources. This project is consortium of Techno Engineering Services and China Petroleum.

**Responsibilities:**

- Check and ensure the completeness of any progress payment claims by any consultant and contractor.
- Make coordination between different departments and various government organizations to facilitate smooth and on time accomplishment of project.
- Recommend or action all submittals, variation requests and site instructions, and make suitable amendments to ensure budgets are maintained
- Monitor and manage the performance and compliance of the contractors, according to the scope of services and contractual obligations and standards
- Closely monitor daily site activities, and frequently inspect works, and check for construction documentation compliance
- Closely monitor construction activities, and make recommendations in areas of slippage.
- Schedule manpower and review test and inspection plans for civil and structural works.
- Evaluate claims and invoices of contractors, audit their punch-list items for system turnovers and monitor their safety compliance.

✓ May,2000 – June,2001

Company H

**Designation: Project Engineer**

**Responsibilities:**

- Follow-up with concerned authorities, consultants and contractors, to ensure that all NOCs and permit approvals are obtained for the smooth execution of the works, and to avoid delays to the project.
- Coordinate with respective departments, who affect the progress of the project, including Infrastructure and Development, to ensure the timely connection of all related departments.
- Monitor and control snagging lists, prepared by consultants at taking over, and advise acceptance / rejection to final completion.
- Ensure Consultant submit their recommendation of Extension Time claims by contractors
- Ensure handing over of completed projects in a timely manner.
- Manage the tender process of provisional sum packages together with consultants and to ensure timely award of contracts.
- Ensuring site safety standards are implemented.

- Advise and assist senior manager, Projects on any poor performance remedial action, review of any claims, variation orders and programme issues for further action, or recommendations to higher management.

### **Professional Trainings:**

- ✓ **Introduction to GSM (TM2100)** by Siemens held in November 20XX.
- ✓ **Course Diploma** (product training 48v DC power supply system) by Power one held in March 20XX.
- ✓ **Tower Climbing Course** by mconzult held in June 2006.
- ✓ **Safety and Security Training** by OSALP (occupational safety and loss prevention) held in April 20XX.
- ✓ **Team Work training** by HR Department (XXX Pakistan).
- ✓ **Basic First Aid Training** by Umbrella Risk Management held in April 20XX.
- ✓ **Basic First Aid Session** by HILL (health independence life & liberty) held in August 20XX.
- ✓ **Optical Fiber Splicing & OTDR Testing Training** by PTCL held in September 20XX.

***References available on request***

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